

**SIMPLIFIED STUDENT VISA FRAMEWORK (SSVF)
GENUINE TEMPORARY ENTRANT (GTE) CHECKLIST FOR REPRESENTATIVES**

Hawthorn-Melbourne appointed representatives may only submit applications deemed to be genuine students. Representatives are required to determine the genuineness of an applicant through questioning prospective students and their families (where applicable) and sighting original documents.

Representatives are required to complete this checklist and attach it to each application submitted to Hawthorn-Melbourne **for students applying for a visa to study English ONLY.**

An application can only be submitted if an applicant has demonstrated that as a minimum, each of the following key genuine student indicators has been satisfied. If there are additional criteria applicable to the circumstances of a particular applicant relevant to this assessment, please add these to the list below. A copy of this checklist will be retained on the applicant's file for audit purposes.

Applicant Name :
Date of Birth :
Counsellor's Name :
Company Name :

GENUINE STUDENT INDICATOR	AGREE
The name and date of birth of the applicant has been verified by me against official documentation (example: passport, birth certificate)	
All English Language test results submitted with the application are original and have been sighted and certified by me.	
The applicant has good reason to study English in Australia which is relevant to future study and/or career aspirations.	
The applicant understands that Hawthorn-Melbourne is not able to accept applicants that have Beginners Level of English Language.	
I have provided the applicant with information relating to the course fees and living costs.	
The applicant has provided documented evidence to demonstrate their ability to fund their course and living costs for the duration of their studies (example: financial statements). https://immi.homeaffairs.gov.au/visas/web-evidentiary-tool	
The applicant understands that while they are allowed to work 40 hours per fortnight according to Student Visa regulations, these funds will only be sufficient to <u>supplement</u> living costs and must not be relied upon as the only source of income.	
The applicant understands that their visa application will be rejected if it is found that their visa documents are fraudulent or the Department of Home Affairs (Immigration) is not satisfied that they are a genuine student.	
The applicant has no prior visa refusal for entry to Australia or to any other major study destination.	
Applicants under the age of 18 years. I am satisfied that the parent, legal guardian or spouse of the applicant, who is a minor (under the age of 18 years), and intends to accompany the minor to Australia, is also a Genuine Temporary Entrant . https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/welfare-arrangements-students-under-18	

ADDITIONAL CRITERIA APPLICABLE TO THIS APPLICANT RELEVANT TO THIS ASSESSMENT

Counsellor declaration:
 I am satisfied that the applicant has demonstrated that they are a genuine student and I have sighted the relevant original documents.
<https://immi.homeaffairs.gov.au/visas/web-evidentiary-tool>

Signature of counsellor :

PRINT your name:

Date :